

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA-AG/NR
COUNTY: Tom Green	MONTH: January

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1/2-1/7	Sandhills Stock show- Odessa. 4-H Project Management Selection - Cattle, Swine, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	1002		
1/9-1/14	Veribest Project show. (4-H Building). 4-H Project Management - Cattle, Swine, Goats & Sheep in preparation for School Shows and Tom Green County Livestock Show.	798		
1/16-1/21	Tom Green County Junior Livestock Show. Wall School Show, San Angelo ISD School Show (4-H Building) Marketing Club Meeting (Wall Coop). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Project Management -Cattle, Swine, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek).	1208		
1/23-1/31	Performance Appraisal. Livestock Range and Wildlife Meeting, Field Crops Meeting. Ft. Worth Stock Show. 4-H Building Management, Office Mgmt. (Reports, Mail, E-Mail, Phone). Project Management -Cattle, Swine, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek).	1798		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		??	??	??

Other expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE: January		NAME: Steve Sturtz		
CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
106	24	92		
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
	2	145	1	370

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
2/1-2/4	Ft. Worth Stock Show Steers
2/09	Last Chance CEU Training
2/13-2/25	San Antonio Stock Show
2/13-2/25	San Angelo Stock Show

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TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: January

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
5,11, 12, 25, 26	Consumer Education Practice	175		
8	Club Program	85		
16	Livestock Board Meeting	35		
17-19	County Show Preparation, School Shows, etc.	325		
20-21	TGC County Show	135		
23	Goodfellow 4-H Planning Meeting	56		
24	Performance Appraisal	35		
30	District 7 4-H Council Meeting	75		
3,4,6, 13,27, 31	General Activities	325		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,246	0.00	0.00

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TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

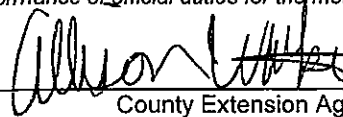
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins **Title:** CEA - Horticulture
County: Tom Green **Month:** January 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
3	City Council Meeting	2		
4	Newspaper article, press release for Master Gardener class			
5	Site visit	16		
6	Prepared radio programming			
9	Recorded radio show	2		
10	Master Gardener business meeting; Rainwater Harvesting & Stormwater Management class for the public	12		
17	2 Site visits	46		
18	Newspaper article			
19	Prepare radio programming; People Plant Connection board meeting	8		
10	Lunch N Learn - Fruit trees; Stock Show Project Fair	10		
11	Waterwise Landscaping program	4		
23	Record radio show			
27	Site visit	15		
31	3 Site visits	72		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		187	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent

Date: January 2012 **Name:** Allison Watkins

Name: Allison Watkins

Current Months Contacts

BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	47	8	167	2 (40,000)	1 (150)

Major Plans for Next Month

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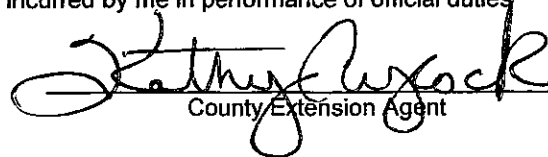
TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name:	Kathy Aycock	Title:	County Extension Agent - FCS
County:	Tom Green	Month:	January, 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1/3	Prepared monthly reports for District and State offices	8		
1/3	Prepared and distributed bi-monthly newsletter featuring "Begin With Breakfast" ideas and recipes (364-21H)	9		
1/4	Met as a member of the Tom Green County EE Association (5)	10		
1/4	Participated in Communities Putting Partnership to Work CENTRA update (11)	9		
1/5	Distributed Tom Green County Extension Education Association newsletter consisting of committee reports, planned activities and upcoming events (44)	6		
1/5	Participated in "Walk Across Texas" CENTRA training with Specialists; Alice Kirk and Carol Rice (15)	11		
1/5, 11&25	Assisted where needed at the Tom Green County 4-H Consumer Decision Making practices for Junior, Intermediate & Senior 4-H members (40-3H, 5M)	48		
1/6	Met as a member of the Diabetes Task Force, Shannon Medical Center (13-2H, 5M)	8		
1/10	Met as a member of the Wall EE Club (6)	32		
1/10	Audited EA BLT program for New Bridge Family Shelter on "Dinnertime Dilemma" (9-6H)	7		
1/11	Met to plan and submit articles and pictures for "CRAVE" newsletter on gosanangelo.com (3)	9	\$12.90	
1/12	Met (via Lync) with District 7 TEAFCS agents to plan upcoming 2012 State Association Meeting in Horseshoe Bay (11)	12		
1/12	Participated in Webinar on "Food Safety" with FPM/CEU hours	12		
1/18	Met as a member of the Concho Valley Council of Governments Regional Advisory Board (25-12H, 8M)	10		
1/19	Assisted where needed at the Tom Green County Youth Project Show (296-107H, 119M)	64	\$9.50	
1/24	Prepared for and participated in District 7 Performance Appraisal for 2011(4)	12	\$8.21	
1/25	Organized 2012 State 4-H Food Show Workshop for Tom Green County participants (4)	7		
1/25	Prepared and submitted newsarticle to San Angelo Standard Times	8		
1/26	Audited EA BLT program for William's House on "Eating Healthy with Calcium" (16-10H, 2B)	10		
1/26	Prepared BLT Match Time and Travel reports to submit to District and State offices	9		
1/27	Prepared and submitted BLT reports, monthly narratives and D-360 reports for District and State offices	11		
1/27	Participated in "Eating Healthy on a Budget - Myth or Reality?" BLT CENTRA (36-8H)	8		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		320	30.61	0.00

Other Expenses (list)

I hereby certify that this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent

Date: February, 2012		Name: Kathy Aycock; CEA-FCS			
Current Months Contacts					
DATE	PHONE	CELL	HOME/WORKING	TEXT/MAIL	OTHER
25	91	87	788	1	3

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The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA-AG/NR
COUNTY: Tom Green	MONTH: February

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2/1- 2/4	Ft. Worth Stock Show. 4-H Project Management Tom Green County . - Cattle, Swine, Goats & Sheep. Preparation for San Antonio Livestock Show (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	1109		
2/6-2/11	Last Chance CEU Training (4-H Building). 4-H Project Management - Cattle, Swine, Goats & Sheep. Preparation for San Antonio Livestock Show (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	577		
2/13- 2/18	San Antonio Livestock Show Assisted 4-hers and parents with goat , lambs, and steer projects. 4-H Project Management - Cattle, Swine, Goats & Sheep. Preparation for San Angelo Livestock Show (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone)	1209		
2/19- 2/25	San Angelo Livestock Show Assisted 4-hers and parents with goat, lambs, swine, and steer projects. 4-H Project Management - Cattle, Swine, Goats & Sheep. Preparation for Houston Livestock Show (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone)	645		
2/27-2/29	Prescribed Burn Training (Roby) 4-H Project Management - Cattle, Swine, Goats & Sheep. Preparation for Houston Livestock Show (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone)	453		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		3993	0	0

Other expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE:		NAME:		
CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
154	14	180	2	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		109		339

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
3/6-3/117	Houston Livestock Show
3/15-3/23	Star of Texas Livestock Show (Austin)
3/23	Texas Watershed Stewardship Program
3/26	Shamrock Shuffle Meeting
3/27	Runnels County Ag Day

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MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name:	Garry Branham	Title:	CEA 4-H & YD
County:	Tom Green	Month:	February

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2, 9, 13, 16, 23	Consumer Education Practices	125		
8	Consumer Committee	75		
13	Goodfellow 4-H	42		
12-24	San Angelo Stock Show	525		
23	ASU Seminar	35		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		802	0.00	0.00

Date: February		Name: Garry Branham			
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	85	25	900		1

Major Plans for Next Month	
Date	Activity
5,6, 13, 20, 27	Leaders 4 Life
16	4-H Program - Concho Shriners Club
19-20	TAE4-HA Awards Judging
22	District 4-H PDC
27	Ag Day - Ballinger
29-30	West Region Leadership Conference

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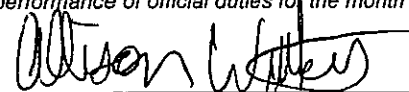
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: February 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	Newspaper article; site visit	15		
2	Planning meeting	8		
6	Recorded radio programming	4		
7	Program planning meeting	16		
9	Presentation for Last Chance CEU event; presentation for art museum	20		
10-12	Landscape consultations, Dallas	550		
13	Taught a class for San Saba Master Gardener training program	240		
14	Master Gardener executive committee meeting	12		
15	Newspaper article			
16	People Plant Connection board meeting	10		
17	Lunch N Learn class - Tree Care			
21	Recorded radio programming	4		
22	Judged public speaking contest at stock show	6		
23	Site visit	28		
29	Newspaper article			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		913	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.



 County Extension Agent

Date:		Name: Allison Watkins			
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	62	17	343	3 (63,000)	1 (153)

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The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

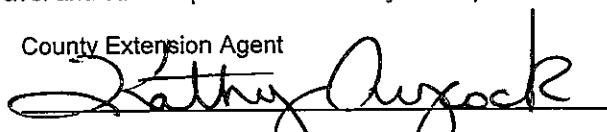
Name:	Kathy Aycock	Title:	County Extension Agent - FCS
County:	Tom Green	Month:	February, 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2/1	Completed and submitted monthly reports and D360 for District and State offices.	10		
2/1	Met as a member of the Tom Green County Extension Education Association to hear committee reports and plan upcoming events (5)	6		
2/1	Met via CENTRA with Communities Putting Partnerships to Work sponsors and organizers to hear county reports and plan future activities/events (13-2H)	8		
2/2	Distributed Tom Green County Extension Education Association newsletter consisting of committee reports, planned activities and upcoming events (44)	24		
2/2	Met as a member of the District 7 TEAFCS to make decisions concerning upcoming 2012 TEAFCS State Conference in Horseshoe Bay; Llano (17)	262	\$11.90	
2/3	Assisted Senior 4-H members and leaders with 4-H Opportunity Scholarship Application (11)	11		
2/6	Participated in Food Handler's CENTRA training	11		
2/6	Met as a member of the Angelo Bluebonnet 4-H Club and participated in S.E.T. program and demonstration (41-14M,9H,4B)	16		
2/7	Prepared FCS news article for San Angelo Standard Times	9		
2/8	Met as a member of the "CRAVE" e-newsletter committee to make arrangements and assignments for the March issue (3)	12	\$16.11	
2/9&23	Assisted where needed at Tom Green County Consumer Decision Making Contest practices (26-6M)	32		
2/11	Met with Shannon Diabetes Educators to plan upcoming Do Well, Be Well With Diabetes and Cooking Well With Diabetes classes and audit existing classes (9)	8		
2/14	Presented "Fast Cooking in Slow Cookers" program for Veribest and Wall EE Club (11)	10		
2/15	Met with Tom Green County FPM Task Force to make final arrangements to host Certified Food Managers Class (7-1M,1H)	10		
2/16	Presented "Fast Cooking in Slow Cookers" program for Liveoak EE Club (10)	16		
2/21	Assisted where needed at the San Angelo Livestock Show Wether Goat Show (290-144M,27H)	16		
2/22	Completed and submitted monthly BLT travel forms, Match Time reports and B-15 forms	12		
2/22	Participated in "WiseUp" CENTRA Training with State Specialist (6-2H)	6		
2/23	Served as chairman of the District 7 4-H Roundup Planning Committee (5-4M)	16		
2/24	Served as a group leader at the District 7 4-H Consumer Decision Making Contest, Spur Arena (97-21M,11H)	16	\$8.45	
2/27	Completed and submitted monthly reports and D360 for District and State offices.	11		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		522	36.46	0.00

Other Expenses (List) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

County Extension Agent



Date: March, 2012		Name: Kathy Aycock			
Current Months Contacts					
SLI	Telephone	Since	Total Contacts	Repeats Added	New Items
21	91	96	595	1	3

Major Plans for Next Month	
Date	Activity
3\2	Serve as Regional FCCLA judge for STAR events; Abilene
3\7	Participate in Extension Education Association Council meeting and Cultural Arts Fun Day Committee Meeting
3\7	Prepare and distribute monthly reports for District and State offices
3\7	Prepare and submit monthly news article for San Angelo Standard Times
3\7	Meet as a member of the CPPW Committee via CENTRA
3\9	Participate in Diabetes Education program at H.E.B. Cooking Connections
3\9	Meet with Tom Green County Family and Consumer Sciences Committee to plan upcoming educational programs
3\12	Participate in Food Protection Management CENTRA
3\13	Meet as a member of the Veribest and Wall EE Club
3\14	Meet with CRAVE committee to plan April's online newsletter
3\14	Audit BLT Extension Assistant's program for Day Elementary Head Start parents
3\15	Work with 4-H members to submit District Photography entries
3\15	Meet as a member of the District 7 TEAFCS
3\19&20	Present "Food Safety; It's Your Business" to interested food service employees and managers
3\21	Prepare and distribute bi-monthly newsletter "Home and Family Connections"
3\22	Prepare and distribute quarterly BLT reports and travel forms
3\23	Assist where needed at the Leadership Advisory Board sponsored Water Meeting
3\26&27	Accompany Senior 4-H members to tour Texas Tech Hotel, Restaurant and Institutional Management Division
3\38	Meet as a member of the Concho Valley Council of Governments Regional Advisory Committee
3\29	Prepare and distribute monthly reports for District and State offices

The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA- AG/NR
COUNTY: Tom Green	MONTH: March

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
3/1-3/3	4-H Building Management, 4-H Project Management - Cattle, Swine, Goats & Sheep. Preparation for Houston and Star of Texas Shows (Wall, Christoval, Water Valley, Grape Creek). Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	468		
3/5-3/11	Emergency Management Meeting, Houston Livestock Lamb, Goat and Steer Show	1523		
3/12-3/17	Texas Forest Service Planning Meeting, Star of Texas Lamb and Goat Shows, 4-H Building Management, Wildlife Consults, Producer Management Cotton, Rangeland, Livestock (Wall, Eldorado, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone)	806		
3/21-3/26	Texas Watershed Stewardship Meeting. Star of Texas Steer Show. 4-H Building Management, 4-H Project Management - Cattle, Swine, Goats & Sheep. (Wall, Christoval, Eldorado, Grape Creek) Producer Management Cotton, Rangeland, Livestock (Wall, Eldorado, Christoval, Water Valley, Grape Creek).Office Mgmt (Reports, Mail, E-Mail, Phone).	798		
3/28-3/31	Runnels County Ag Day, Concho Valley Ag Expo Plannnign Meerting, Shamrock Shuffle Meeting. 4-H Building Management, 4-H Project Management - Cattle, Swine, Goats & Sheep. (Wall, Christoval, Del Rio, Garden City, Eldorado, Grape Creek) Producer Management Cotton, Rangeland, Livestock (Wall, Eldorado, Christoval, Water Valley, Grape Creek).Office Mgmt (Reports, Mail, E-Mail, Phone).	675		
GRAND TOTAL OF MILEAGE, MEALS & LODGING			0	0

Other expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE: March		NAME: Steve Sturtz		
CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
177	30	1136	1	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		90	2	445

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
4/2	Planning Meeting TCAAA State Meeting
4/7	Lamb Sales - Kyle Smithwick, Pat Jackson, Barton Club Lambs
4/9	Livestock Mentor Planning Meeting
4/12	Range Management Training
4/13	Riparian Workshop
4/23	Bio Mass Meeting Earth Partners (X-Bar Ranch)
4/24	Rep. Darby and Senator Duncan Interpretation (ASU)
4/27	Private Applicators Training (ASU)

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MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name:	Garry Branham	Title:	CEA 4-H & YD
County:	Tom Green	Month:	March

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
5, 6, 13, 21, 27	Leaders 4 Life Programs	121		
16	4-H Presentation - Concho Shriner's Club	46		
19	Leadership Lab/Council Meeting - PHONE			
19-20	TAE4-HA Awards Judging	256		
22	District 7 4-H Program Development Committee	24		
25	County Council / Adult Leaders Meeting	67		
26	Educational Presentation Workshop	45		
27	Ballinger Ag Day- Association Meal	87		
28	TCAAA Youth Committee	46		
29	ASU Judging Contest - Set Up	256		
30	ASU Invitational Judging Contests	223		
1,2,7-9, 12,15, 23	General	243		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,414	0.00	0.00

Date: March		Name: Garry Branham			
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	185	45	1900		

Major Plans for Next Month	
Date	Activity
2	TCAAA Committee
3	Leaders 4 Life Practice
4	Leaders 4 Life Contest
5	Golf Challenge Committee
9	District 7 4-H Council
10	County Roundup, Shamrock Shuffle Meeting
11	District Wool Judging
17	Record Book Workshop
18	District Meats Judging
19	TAE4-HA Nominating Committee
22	San Angelo Children's Fair
30	State Roundup Superintendent Meeting

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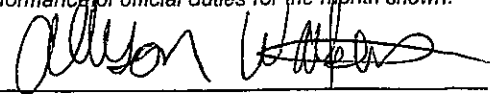
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: March 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2	Set up for Land reclamation seminar	34		
3	West Texas Land Reclamation Seminar			
5	Record radio show			
7	Master Gardener training class	12		
9	San Angelo Garden club meeting	8		
12	Educational program for Rolling Hills Garden Club	14		
13	Master Gardener monthly business meeting; Landscaping in Drought educational program for public	12		
14	Newspaper article, Master Gardener training class	12		
15	People Plant Connection board meeting	10		
16	Lunch N Learn class - vegetable gardening			
19	Record radio show; Educational program for Wall Altar Society	24		
20	Purchase supplies for landscaping work day at A&M center; television interview, spring gardening	36		
21	Landscape work day, A&M center; Master Gardener training class	44		
24-25	Educational seminars at Home & Garden show	32		
27	Educational program for Ag Day, Runnels Co.	76		
28	Newspaper article; Master Gardener training class	12		
30	Set up and prepare for Master Gardener plant sale	36		
31	Master Gardener plant sale	24		
	Miscellaneous	140		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		526	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent

Date:

March 2012

Name:

Allison Watkins

Current Months Contacts

BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	62	17	575	2 (40,000)	1 (150)

Major Plans for Next Month

[illegible]

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MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

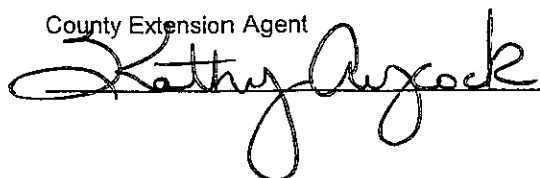
Name:	Kathy Aycock	Title:	County Extension Agent - FCS
County:	Tom Green	Month:	March, 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
3/2	Served as Fashion Design and Fashion Construction judge for the Regional FCCLA contest; Abilene Christian University (47-16H,2M)	206	\$5.15	
3/6	Prepared and submitted monthly reports for District and State offices	6		
3/7	Hosted the Tom Green County Extension Education Council meeting and Cultural Arts Committee meeting (5)	11		
3/7	Met as a member of the Communities Putting Partnerships to Work Task Force to hear community reports and make plans for upcoming events (15-2H)	8		
3/8	Prepared and distributed FCS Newsletter featuring "Eating Fish for Heart Health" (355-19H)	9		
3/9	Participated in Family and Consumer Sciences Committee Meeting (7-1H,1M)	10	\$7.15	
3/12	Participated in Food Protection Management CENTRA training concerning "Seafood Safety" (21-3H)	11		
3/13	Met as a member of the Veribest and Wall Extension Education clubs to hear educational programs on "MyPlate" and "We've Got the Power" (10)	43		
3/13&27	Assisted with Tom Green County Leaders 4 Life project meeting practices (21-4M)	32		
3/14	Worked to construct "Crave" e-newsletter with articles on Living Light, Easy Entertaining and Tasty Tidbits (4-1M)	11	\$11.45	
3/14	Attended LYNC training on "Conducting a Dinner Tonight Cooking School" with hopes of hosting one in San Angelo in the near future (17-2H)	8		
3/14	Prepared and submitted news article for San Angelo Standard Times covering "Eating Healthy During Pregnancy"	6		
3/15	Participated in LYNC conference to make final arrangements and delegate responsibilities for upcoming State TEAFCS Conference in Horseshoe Bay (9)	10		
3/19&20	Presented Food Protection Management Certified Food Managers Training for interest local and area food service providers (18-9H,2B,1A,2M)	48	\$14.16	
3/23	Met as a member of the Concho Valley Council of Governments Head Start Health Committee (21-11H,1M)	18		
3/25	Assisted where needed at the quarterly Tom Green County 4-H Council and Adult Leaders meeting (21-5M)	16	\$10.00	
3/26&27	Accompanied senior 4-H members on Food Education Tour to Lubbock - Texas Tech University, United Market Street and Joe's Crab Shack (16-1H,3M)	404	\$26.00	\$83.46
3/29	Met with Grape Creek Elementary School liaisons to evaluate results of Communities Putting Prevention to Work grant (4)	18		
3/29	Prepared and submitted monthly and quarterly BLT reports for District and State offices	6		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		881	73.91	83.46

Other Expenses (List) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

County Extension Agent



Date: April, 2012		Name: Kathy Aycock			
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
23	129	96	759	1	2

Major Plans for Next Month	
Date	Activity
4/2	Prepare and distribute monthly travel and narrative reports to District and State offices
4/2	Meet via LYNC as a member of the State 4-H Food Show committee
4/3	Prepare and submit news article for San Angelo Standard Times
4/3	Assist where needed at the Tom Green County Leader's 4 Life practice
4/4	Host the Tom Green County Extension Education Association meeting
4/4	Assist where needed at the District 7 Leaders 4 Life contest, Grape Creek
4/5	Distribute Tom Green County EE Newsletter
4/6	Meet as a member of the Diabetes Task Force
4/10	Accompany EE members to annual TEEA Spring Meeting, Anson
4/10	Participate in Tom Green County 4-H County Roundup
4/11	Submit entries for State 4-H Food Show participants to State Foods and Nutrition office
4/11	Meet with "Crave" e-newsletter committee to plan and organize May issue
4/12	Present "Easy, Healthy Meals" to Diabetic Support Group members
4/12	Participate in District 7 TEAFCS LYNC to make final arrangements and assign responsibilities for upcoming State TEAFCS meeting in Horseshoe Bay
4/17	Present food preparation demonstration for Christian Women's Job Corp on "Better Living for Better Choices"
4/18	Meet as a member of the Tom Green County Leadership Advisory Board
4/19	Meet as a member of the Liveoak EE Club
4/19	Assist where needed at the San Angelo ISD Kid's Marathon Health Fair
4/22	Assist where needed at the San Angelo Kid's Fair, 4-H Petting Zoo and Fundraiser
4/23	Meet with Electric Cooperative representatives to plan upcoming 4-H Silver Clover Banquet
4/24	Meet with West Texas Training Center representatives to make final arrangements for District 7 4-H Roundup
4/24	Serve on District 7 4-H Roundup planning committee
4/25	Host Food Handler's class for local and area food service employers
4/26	Assist where needed at the Dinner Tonight Healthy Cooking School, Stephenville
4/27	Prepare and district monthly reports and BLT reports for District and State offices

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA AG /NR
COUNTY: Tom Green	MONTH: April

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
4/2-4/7	Impact of Ag in Concho Valley Publication distribution. TCAAA State Planning Meeting, 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management	799		
4/09-4/14	Livestock Mentor Training, NRCS Riparian Workshop, 4-H Livestock Judging practice, 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Lubbock, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management	900		
4/16-4/21	, Sheep & Goat Sales, 4-H Project Management/ Selection Goats & Sheep (Garden City, Big Spring, Wall, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management	845		
4/23-4/28	Bio Mass Meeting (X-Bar Ranch), Rep. Drew Darby and Senator Robert Duncan Hot Seat Interpretation, Pesticide Applicator Training (ASU), Livestock Association Meeting , 4-H Project Management Cattle, Goats & Sheep (Wall, Christoval, Water Valley, College Station, Goldthwaite, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management	1071		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		3213	0	0

Other expenses (list)

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE: April	NAME: Steve Sturtz
CURRENT MONTHS CONTACTS	

TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
160	53	76	2	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		71	3	365

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
5/1	Wall Ag Boosters
5/2	Concho Valley Ag Expo meeting
5/5	District 7 Roundup (West Texas Training Center)
5/10-5/11	TCAAA District Meeting
5/14-5/15	Kids Kows and More
5/23	Spring Administrative Meeting
5/30	Concho Valley Ag Expo Meeting
5/30	Range Symposium Meeting

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: April

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2	TCAAA Meeting	45		
3	Leaders 4 Life Practice	66		
4	District 7 Leaders 4 Life contest	75		
5	West Region Golf Challenge Committee	48		
9	District 7 4-H Council Meeting	73		
10	County Roundup, Shamrock Shuffle Meeting	82		
11	District 7 Wool Judging Contest	52		
17	Record Book Workshop	39		
18	District 7 Meats Judging Contest	68		
19	TAE4-HA Nominating Committee	44		
22	San Angelo Children's Fair	126		
24	District 7 Roundup Committee, TGC Fair Board Meeting	67		
25	TAE4-HA Meeting	43		
30	State 4-H Roundup Committee	State		
12,13, 16,20, 23,26, 27	General	320		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,148	0.00	0.00

Date: April		Name: Garry Branham			
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	125	40	3200		1

Major Plans for Next Month	
Date	Activity
3	Alta Loma Ag Booth
5	District 7 4-H Roundup
10-11	TCAAA Retreat
14-15	Kids Kows & More Expo
19	Shamrock Shuffle
23	District Meeting
17,24,31	Consumer Practice


TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: April 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2	Record radio show; purchase plants for library planters	15		
4	Weed flower beds and install plants at library landscape; meet with city parks dept. at Kirby Park; Master Gardener training class	20		
5	Vegetable gardening program for Brown Co.	200		
6	Nursery site visit	16		
10	Master Gardener executive board meeting	12		
11	Newspaper article; site visit; Master Gardener training class	32		
12	Site visits (2)	42		
13	Site visit; prepare radio programming	10		
16	Record radio show; site visits (2)	28		
17	Landscape consultation; Master Gardener training class for Howard Co.			
18	Master Gardener training class	12		
19	Vegetable gardening program for William's House; People Plant Connection board meeting; site visit	34		
20	Lunch N Learn class - Lawn Care; Glenn Middle School Earth Day programs for 7 th graders			
24	Site visits (2)	18		
25	Newspaper article; Master Gardener training class	12		
26	Prepare radio programming; TGC Horticulture Committee meeting; Site visit	16		
28	Master Gardener work day on 4H Center demo beds	12		
30	Record radio programming; site visit	8		
	Misc. miles	155		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		642	0.00	0.00

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


 County Extension Agent

Date:		Name: Allison Watkins			
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News/Articles	Newsletters
	65	12	808	2 (22,000 ea)	2 (391 total)

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TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

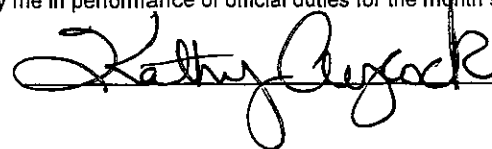
Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: April, 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
4/2	Participated in State 4-H Food Show Planning meeting via LYNC (12-1H)	11		
4/3	Supervised at the Tom Green County Extension Education Association meeting and Cultural Arts Fun Day Committee meeting (5)	10		
4/4	Served as Superintendent for the District 7 Leaders for Life contest; Grape Creek Baptist Church (80-42M,8H)	26		
4/5	Prepared and submitted monthly news article to San Angelo Standard Times concerning "Snacking for a Preschooler"	8		
4/8	Met as a member of the Diabetes Task Force; Shannon Medical Center (14-2H,3M)	9		
4/9	Met with Concho Valley Electric Cooperative representative and District 4-H Specialist to plan upcoming Silver Clover Banquet (5)	11	\$48.75	
4/10	Accompanied Extension Education members to the District 7 TEEA Spring Meeting; Ballinger, TX (97-2H,2M)	65	\$15.00	
4/10	Participated in Tom Green County 4-H Roundup with Share the Fun Activities and Educational Presentations (42-7M)	16		
4/11	Met with "CRAVE" e-newsletter committee to finalize plans for May's issue on "Mother's Day Entertaining" (3)	11	\$15.05	
4/12	Participated in District 7 TEAFCS planning meeting for 2012 State TEAFCS meeting via LYNC and distributed State Meeting Registration Packet to all agents and administration (11)	10		
4/12	Presented "Healthy Cooking for Less" to Diabetes Support Group and prepared dishes including Baked Pork Loin and Asian Slaw (18-6M,2H)	16		
4/13	Prepared Project Record Forms and Recipes for State 4-H Food Show participant and submitted to District and State offices	10		
4/17	Presented "Healthy Cooking for Less" program to Christian Women's Job Corp and prepared dishes including Baked Pork Chops and Asian Slaw (10-2H)	10		
4/19	Accompanied BLT Extension Assistant to present program on "MyPlate" to the Liveoak EE Club, Christoval (11)	Travel Paid By BLT		
4/19	Assisted where needed at the Angelo ISD Kid's Marathon with BLT Extension Assistant (500-233H, 9B,259M)	13		
4/20	Met as a member of the Shamrock Shuffle committee to make final arrangements for upcoming event (7-5M)	13		
4/22	Assisted where needed at the San Angelo Children's Fair/4-H Petting Zoo fundraiser (498 -290H,33B,216M)	8		
4/24	Served on District 7 4-H Roundup Planning Committee to make room, agent and judges assignments (6-4M)	26		
4/25	Organized and presented the Food Handlers Class to teach basic food safety using a six lesson powerpoint format (29-15H,5M)	32		
4/26	Attended the Dinner Tonight Healthy Cooking School at Tarleton State University; Stephenville and made contacts for conducting one in San Angelo in October 2013 (170-11H)	311	\$20.00	
4/27	Participated in BLT CENTRA training on "Gluten Free Diets" (31-4H)	11		
4/30	Prepared monthly narrative reports and D-360 for County, District and State offices	10		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		637	98.80	0.00

Other Expenses (list) "Healthy Cooking for Less" Cooking Program - \$19.49

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

County Extension Agent



Date: May, 2012		Name: Kathy Aycok			
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News/Articles	Newsletters
528	116	90	1520	1	2

Major Plans for Next Month	
Date	Activity
5\1	Prepare and distribute monthly reports for County, District and State offices
5\1	Work with Senior 4-H Scholarship applicants to prepare for 4-H Foundation Interviews
5\2	Meet as a member of the Tom Green County Extension Education Association monthly meeting and Cultural Arts Fun Day Planning Committee
5\2	Prepare Nutrition and Health news article for San Angelo Standard Times
5\3	Meet as a member of the Ag Expo Committee to plan events and activities for October, 2013
5\5	Serve as chairman of the District 7 4-H Roundup Committee; West Texas Training Center
5\7	Meet as a member of the 4-H Shamrock Shuffle Committee to make final arrangements for upcoming event
5\8	Assist where needed at the Tom Green County 4-H Food Challenge practice meetings
5\9	Meet with "CRAVE" e-newsletter committee to make final arrangements for the June issue
5\9	Participate in District 7 BLT LYNC training for supervising agents
5\10	Work with 4-H Agent to complete State 4-H Roundup Registration Forms and coordinate travel arrangements
5\10	Meet as a member of the District 7 TEAFCS, Marble Falls and Horseshoe Bay
5\14&15	Assist where needed at the annual Kids, Kows and More Ag Day Event
5\16	Meet with Food Protection Management Task Force to plan upcoming FPM Classes
5\17	Assist with presentation for BLT Extension Retreat, TAMU Center
5\18&19	Assist where needed at Tom Green County 4-H Fund Raiser, Shamrock Shuffle
5\22	Assist where needed at the Tom Green County Extension Education Association Cultural Arts Fun Day
5\22	Present Food Handlers Class; Rowena
5\23	Attend District 7 Administrative Meeting, TAMU Center
5\24	Prepare and distribute BLT quarterly reports, P.O. forms and travel requests
5\24	Participate in State 4-H Food Show planning committee via LYNC
5\25	Prepare and distribute bi-monthly newsletter, Home and Family Connections
5\29	Prepare and distribute monthly reports for County, District and State offices
5\30	Audit Extension Assistant program at Concho Workforce Solutions